# Homeopathic Medicinal Product Working Group (HMPWG)

## Mandate, Objectives and Rules of Procedure of the HMPWG Sub-Working Group on Homeopathic Use

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I GENERAL CONSIDERATIONS

According to the HMPWG Rules of Procedure,
- The HMPWG may decide to create ad-hoc temporary working groups defined as sub-working groups.
- Such working groups should not duplicate the work of other working parties already established.
- The HMPWG shall adopt the mandate and objectives of each sub-working group.

II MANDATE AND OBJECTIVES

The Homeopathic Use sub working group provides recommendations and information to the HMPWG in relation to the issues listed below:

- Establishment of a draft list of homeopathic stocks/preparations of justified homeopathic use.
- Preparation of an opinion for the HMPWG on the homeopathic use of specific homeopathic stocks/preparation.
- Preparations, reviews and updates of relevant guidelines on the homeopathic use.
- Compilation of bibliographic data on the homeopathic use of specific homeopathic stocks/preparations.

III COMPOSITION AND RULES OF PARTICIPATION

The Homeopathic Use sub working group should be composed of members and alternates of the HMPWG but may include if necessary other experts. The chairperson must ensure that any potential conflict of interest is declared at the beginning of each meeting.

IV RULES OF PROCEDURE

1. Nomination of the chairperson

- The sub-working group chairperson is appointed for 3 years by the HMPWG during the meeting.

2. Responsibilities of the chairperson

- to ensure that any potential conflict of interest is declared before the particular item is discussed.
- to aim to achieve consensus. If no consensus is reached in the justification of the homeopathic use for a homeopathic stock/preparation by a majority decision, the procedure is put on hold.
- to report on the activities of the sub working group to the HMPWG.

The draft agenda of each meeting shall be circulated in advance among the members of the subgroup.

3. The work programme

The work programme should be adopted by the HMPWG. The work programme shall be regularly reviewed and updated by the subgroup if necessary with the agreement of the HMPWG. The documents should ideally be available in the Alfresco System. However the decision to use Email system as a temporary alternative could to be taken within the group with the agreement of the chairperson. The documents should be circulated for approval by the subgroup members and adopted by the HMPWG members.